



A meeting of the **OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 12TH SEPTEMBER 2019** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Customers and Partnerships) meeting held on 4th July 2019.

Contact Officer: A Green (01480) 388008

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

Contact Officer: Democratic Services (01480) 388169

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 13 - 16)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

Contact Officer: H Peacey (01480) 388169

4. CIRCULAR ECONOMY PLASTICS

Marisa Brennan, Marketing Manager at Charpak Limited, will be in attendance to give Members a presentation on the circular economy for the local plastics industry.

Contact Officer: M Brennan, Charpak (01480) 434434

5. GROUND MAINTENANCE REVIEW

A presentation will be given outlining the performance and issues of the ground maintenance service for the year 2018/19.

Contact Officer: N Sloper (01480) 388635

6. LIFELONG HEALTH TASK AND FINISH GROUP - PART ONE FINAL REPORT
(Pages 17 - 24)

The final report for Part One of the Lifelong Health Task and Finish Group's study will be presented to the Panel.


Contact Officer: A Green (01480) 388008

7. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 25 - 36)

The Overview and Scrutiny Work Programme is to be presented to the Panel.

Contact Officer: A Green (01480) 388008

3rd day of September 2019



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests](#) is available in the Council's Constitution

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Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS) held in Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Thursday, 4th July 2019.

PRESENT: Councillor T D Alban – Chairman.
Councillors R E Bellamy, S Bywater,
S J Criswell, Mrs A Dickinson and
K I Prentice.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors B S Banks, D A Giles, Mrs S Smith and Mrs J Tavener.

IN ATTENDANCE: Councillor J M Palmer and T D Sanderson.

15. MEMBERS

The Panel sent their best wishes to Councillors B S Banks and D A Giles.

It was noted that Mr D R Underwood has resigned as a District Councillor. The Panel thanked Mr Underwood for his input as a Member of the Panel and wished him well for the future.

16. MINUTES

The Minutes of the meeting held on 13th June 2019 was approved as a correct record and signed by the Chairman.

17. MEMBERS' INTERESTS

Councillor T D Alban declared a non-statutory disclosable interest in relation to Minute Number 20 as his employer conducts business with North West Anglia NHS Foundation Trust.

18. NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which has been appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st July 2019 to 31st October 2019.

It was clarified by the Executive Councillor for Partnerships and

Well-Being that Cabinet will make a decision on Godmanchester Nursery on 18th July. If the decision is confirmed then the asset will be handed to Godmanchester Town Council on 1st October 2019.

It was confirmed that once the Grants Panel has met on 23rd July 2019 and decided how to allocate the Community Chest, the Executive Councillor of Partnerships and Well-Being will attend September's Panel meeting and give an update.

19. ONE LEISURE FACILITIES ANNUAL REPORT 2018/19

With the aid of a report by the One Leisure Business and Operations Manager (a copy of which is appended in the Minute Book) the performance, work programmes and highlights of the One Leisure Facilities during 2018/19 was presented to the Panel.

In introducing the report the One Leisure Business and Operations Manager highlighted that One Leisure has delivered a surplus for the past five years but noted that 2014/15 surplus was higher than expected due to one-off income benefits.

Members were informed that One Leisure have performed well at the core activities of swimming and impressions but recognised there have been issues including delays with lease negotiations and the Burgess Hall. In addition to this, the refurbishment at One Leisure Huntingdon was delayed by six months and that during those six months another gym opened and acquired members who were then signed up into 12 month contracts. However, now those contracts are up, One Leisure are seeing an influx of new members.

The One Leisure Business and Operations Manager noted that, on average, in an area of Huntingdonshire's size, approximately 33% of the population would be defined as active. In contrast, One Leisure benefits 25% of the District's population which as a proportion of 33% is a significant amount.

It was noted that St Ivo School is reducing its spend with One Leisure by £50k and that the Ernulf Academy is reducing its spend by £10k. A Member questioned that, considering that school budgets are presently under greater pressure, is One Leisure at risk of further schools reducing or ceasing their spend. The One Leisure Business and Operations Manager confirmed that One Leisure is vulnerable to schools reducing or withdrawing their spend at facilities. It was noted that in some locations there are other schools who wish to pick up any space vacated by others. It was added that another risk is the time of day, as the schools use the facilities during the off-peak times. If they withdraw and a viable alternative is not sourced then the facilities are at risk of closure during those times of day. In

addition, it was noted that currently the contracts with schools were five years in length and that there is a risk that if a school was to withdraw then One Leisure would find it challenging to recoup the costs for the remainder of the contract. The Panel were disappointed that the budgets are being set with income which may not materialise. The Corporate Director – Services informed Members that the Annual Governance Statement stated that a key risk was the finances of the Council's strategic partners. The One Leisure Business and Operations Manager stated that St Ivo School have indicated that they will use the training shed on top of the £80k they have committed to spending on using One Leisure Facilities.

It was noted that two members of staff are no longer working at the Burgess Hall due to their performance. Members enquired further detail on the operation of the Burgess Hall and they were informed that the Burgess Hall had a manager which built up a varied entertainment programme but they left the organisation. Their replacement was professionally qualified but they did not have the wide variety of contacts or the personality and therefore bookings fell. Since then they have left and a new manager, who isn't professionally qualified, is in post and bookings are rising again. When questioned on whether personality is more important than professionalism, the One Leisure Business and Operations Manager stated that the first manager wasn't professionally qualified and made a success of the role. He added that he thought that having the right personality was important to the role, however recognised the need for professionalism and confirmed that the service are looking for a professional partner to enter into partnership with.

Clarification was given that hospitality means Café Zest, the outdoor centre bar facility and the catering at One Leisure sites. The Burgess Hall is the hall and the bar. A discussion ensued regarding the differing opening times of the Café Zests across the sites. It was noted that at Huntingdon there is a self-service coffee machine which can be manned by non-hospitality staff and therefore there is an option to open the café earlier. It was confirmed that investigations will be carried out as to the viability of installing similar machines at the other Café Zest sites.

A discussion ensued regarding access control, tailgaters and membership abuse. Members were informed that the barriers are to be moved at One Leisure St Ives and One Leisure St Neots. In respect to St Ives, the barrier will be moved back to allow more open access to the café and it is anticipated to be in place by early October. In respect to St Neots, the barrier will be designed to stop membership abuse, however the downfall is that people who wish to access the café have to go through the barrier, although to mitigate this café patrons will be encouraged to use the alternative entrance. Members were also informed that there is additional swipe access at the St Neots

sites in order to prevent tailgaters.

In response to the question is the service aware of what competing leisure facilities are doing, the One Leisure Business and Operations Manager confirmed that some Officers do conduct mystery shops of competing facilities and that their friends and colleagues with memberships of those facilities give valuable feedback. In addition, there are members, who take out memberships at each of the gyms on a cycle, and they do give One Leisure staff feedback on what the competitors are doing.

The Panel enquired about the cleaning contracts. The One Leisure Business and Operations Manager conceded there had been issues with the contact and as a result the contract is review on a monthly basis. In response to the question of when does the service cancel the contract, Members were informed that as the contract is a corporate contract then cancelling it is difficult. When the contract comes up for renewal, the service will look to procure specialist gym cleaners.

Attention turned to the maintenance arrangements of One Leisure. The service is reviewing the feasibility of hiring a shared maintenance operative (shared with Estates) for electrics, plumbing and general maintenance. It was noted that a contractor would still be required for the specialist gym equipment.

In response to a question on consistency, the One Leisure Business and Operations Manager stated that there has been some level of inconsistency at the sites and how they were developed. The Panel was informed that for the last three years the service hasn't had a business plan, but a business plan has been developed in order to have consistency.

A discussion ensued around engaging 13-17 year olds and the Courts for Kids scheme. The One Leisure Business and Operations Manager will consider the feasibility of extending the scheme outside of the holiday periods. Members were informed that sometimes, in order to make the scheme more successful, it is about getting the right people with the right personalities to engage with the hard to reach groups.

The One Leisure Business and Operations Manager is considering all opportunities to maximise the usage of St Ives outdoor. The service will continue to lobby Sport England and UK Athletics for funding to upgrade the facility. This is proving difficult as UK Athletics current strategic approach is to fund brand new facilities.

In concluding, the Panel have asked for the following comments to be forwarded onto Cabinet and that a response is expected:

- 1) The Panel notes the risk that school funding could decrease therefore affecting One Leisure's budget and requests that opportunities are sought other funding opportunities to replace any lost income.
- 2) Members suggest that legal and One Leisure to review existing agreements and look for opportunities to make them more robust.
- 3) The Panel instructs the Corporate Director – Services to discuss the One Leisure partnership agreements with the Head of Legal and then present a summary report to Overview and Scrutiny.
- 4) Members recommend that special consideration is given to the cleaning requirements of One Leisure facilities when considering the next cleaning contract.
- 5) The Panel recommends that consideration is given to employing a joint One Leisure and Estates maintenance operative.
- 6) Members note that next year the facilities and active lifestyles annual reports are to be combined and welcome that development.
- 7) The Panel recognises the role of One Leisure Member Champions and recommend their continuance.

20. ONE LEISURE ACTIVE LIFESTYLES ANNUAL REPORT 2018/19

With the aid of a report by the Sports Development Manager and the Active Lifestyles and Health Manager (a copy of which is appended in the Minute Book) the performance, work programmes and highlights of the One Leisure Active Lifestyles Team during 2018/19 was presented to the Panel.

The Active Lifestyles and Health Manager informed Members that the service is a cost to the Council; however Officers are continuously looking at ways to reduce the cost. The Executive Councillor for Partnerships and Well-being added that during 2018/19 Active Lifestyles have increased the number of participants and, at the same time, reduced the cost to the Council.

A Member commented that GPs are more frequently prescribing social prescription and could the service look to the Clinical Commissioning Group (CCG) for funding. In response, Members were informed that it is difficult to get funding from the CCG and that the CCG have their own ideas on what schemes they are willing to fund but added that Officers will welcome any influence Members may have.

Following a query, it was clarified that where reserves were used that was for Section 106 money used for the maintenance of the 3G pitch at St Neots Town Football Club as part of the

original Section 106 agreement. Due to accounting reasons, the money had to be recorded as part of the Active Lifestyles budget and makes the financial position worse than what it is, although the spend was netted off as neutral.

The Panel was informed that Quarter 1 forecasts for each One Leisure facility are up on budget targets. In respect to Active Lifestyles, some challenging income targets have been set this year and the team will do everything they can to meet them (Q1 forecast is 1% over budget). Members were reminded that decisions are made in year by partners that affect income streams of One Leisure and Active Lifestyles.

It was noted that attendance figures for the Long Term Health Conditions, Disabled People and the Miscellaneous Category are down. Members were informed that in 2016/17 there was an over reporting of Long Term Health Conditions participants due to a technical error. In respect to disabled participants, the fall has been as a result of a care home stated that they no longer could afford the Active Lifestyles programme. In respect to Miscellaneous participants the increase is due to the Lets Get Moving Physical Activity Project. It does not fit in the traditional categories. From 2019 the activities will be categorised differently.

A Member noted that value for money element of the customer survey had decreased and asked for reasons. In response it was confirmed that it was as a result of fees going up or being charged for the first time. However, it was noted that fees are still competitive and that receiving 95% for value for money is very good.

Following a question of engaging with parish councils, the Panel was informed that the service has previously attended the parish council forum and has sent out case studies to the parish councils. Active Lifestyles have eight parish councils signed up for summer activities.

In response to a query about Active Lifestyles engagement with development, the Sports Development Manager confirmed that a large amount of his time is spent on planning applications. The service has had input with Alconbury Weald, Wyton and the idea of Active Travel. Although having an effective input is very challenging as there are lots of other priorities for planners to consider.

The Panel welcomed the contribution that Active lifestyles is making and recommends that the Task and Finish Group on Lifelong Health looks at some of the elements in more detail.

(At 8.35pm, during the consideration of this item, Councillor S J Criswell left the meeting and did not return.)

21. REPRESENTATIVES ON EXTERNAL ORGANISATIONS - ANNUAL UPDATE REPORT 2018/19

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the annual update of representatives on external organisations was presented to the Panel.

In introducing the report, it was noted that the idea for the report came about as a result of the Council's Peer Review. As before then, there was no formal reporting of the representatives on external organisations.

Councillor Bywater informed the Panel that, in his experience, Internal Drainage Boards do value the input of District Councillors.

The Panel commended those representatives who provided written updates. In addition the Panel continues to support the ethos that if an urgent and important matter which affects the District Council arises that representatives report the matter to Overview and Scrutiny at the earliest convenience.

(At 9.12pm, during the consideration of this item, Councillors J M Palmer and T D Sanderson left the meeting and did not return.)

22. OVERVIEW AND SCRUTINY WORK PROGRAMME

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme was presented to the Panel.

Chairman

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NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor G J Bull, Executive Leader of the Council
Date of Publication: 21 August 2019
For Period: 1 September 2019 to 31 December 2019

Membership of the Cabinet is as follows:-

Councillor Mrs M L Beuttell	Executive Councillor for Operations and Regulation	3 Elton Road Wansford Huntingdon PE8 6JD Tel: 01780 784025 E-mail: Marge.Beuttell@huntingdonshire.gov.uk
13 Councillor G J Bull	Executive Leader of the Council	2 Lancaster Close Old Hurst Huntingdon Cambridgeshire PE28 3BB Tel: 07780 511928 E-mail: Graham.Bull@huntingdonshire.gov.uk
Councillor R Fuller	Deputy Executive Leader and Executive Councillor for Housing, Planning and Economic Development	8 Sarah Grace Court New Road St Ives Huntingdon PE27 5DS Tel: 01480 388311 E-mail: Ryan.Fuller@huntingdonshire.gov.uk

Councillor J A Gray	Executive Councillor for Strategic Resources	Vine Cottage 2 Station Road Catworth Huntingdon PE28 OPE Tel: 01832 710799 E-mail: Jonathan.Gray@huntingdonshire.gov.uk
Councillor J M Palmer	Executive Councillor for Partnerships and Well-Being	143 Great Whyte Ramsey Huntingdon PE26 1HP Tel: 01487 814063 E-mail: John.Palmer@huntingdonshire.gov.uk
Councillor D M Tysoe	Executive Councillor for Digital and Customers	Grove Cottage Malting Lane Ellington Huntingdon PE28 0AA Tel: 01480 388310 E-mail: Darren.Tysoe@huntingdonshire.gov.uk

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Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Cambridgeshire and Peterborough Combined Authority Local Transport Plan Consultation Response*** 16	Cabinet	19 Sep 2019		Clara Kerr, Planning Services Manager Tel No 01480 388430 or email Clara.Kerr@huntingdonshire.gov.uk		R Fuller	Performance and Growth
Neighbourhood Planning Guide***	Cabinet	19 Sep 2019		Clara Kerr, Planning Services Manager Tel No 01480 388430 or email Clara.Kerr@huntingdonshire.gov.uk		R Fuller	Performance and Growth

Public
Key Decision - No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter:	Lifelong Health Task and Finish Group – Part One Final Report
Meeting/Date:	Overview and Scrutiny Panel (Customers and Partnerships) – 12th September 2019
Executive Portfolio:	Executive Councillor for Partnerships and Well-Being, Councillor J M Palmer
Report by:	Members of the Lifelong Health Task and Finish Group
Wards affected:	All

Executive Summary:

The Lifelong Health Task and Finish Group was established to review the area of encouraging lifelong health because more residents are suffering with years of ill health and this generates additional cost to the Council through support needs.

In order to assist the Group with their work, a number of objective tests were set in which all output would be measured against. The Members of the Group also set aims which focused the work to a more specific area of study.

Members received written evidence, as well as conducted site visits to two Parish Councils with high levels of active residents. As a result of the findings from the evidence and site visits, the Group reached a number of conclusions which led onto the following four recommendations:

- 1) In order to encourage Parish Councils to install their own facilities a 'guide' (based on Little Paxton's experience) should be produced and distributed. It would also be helpful to have a discussion slot at the Parish Conference.
- 2) That the next Parish Conference has a section which highlights experiences of Little Paxton and Yaxley.
- 3) The Leisure and Health service should attend community events throughout the District in order to promote its health and well-being offer (One Leisure). In order to do this, the Leisure and Health service should continue to regularly liaise with Parish Councils and Community Groups, in order to establish what events are taking place.

- 4) As the Task and Finish Review only 'scratched the surface', then the Group should remain in place and work on the suggested forward programme as shown below.

Recommendations:

The Overview and Scrutiny Panel (Customers and Partnerships) is

RECOMMENDED

- 1) to support the recommendations of the Task and Finish Group and agree that the Cabinet act upon them.
- 2) to support the continuation of the Task and Finish Group.
- 3) to discuss and agree the Forward Work Programme and timetable contained in paragraph 6.3.

1. PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to outline the work, findings, conclusions and recommendations of the Lifelong Health Task and Finish Group.

2. BACKGROUND

2.1 Objective Tests

The objective tests are tests that were agreed by Overview and Scrutiny to help steer activity of the Task and Finish Lifelong Health Group, given the risk of the range of potential options and the desire to make a demonstrable impact. The objective test for the findings and recommendations of the task and finish group was that they encourage lifelong health by:

- a) Reducing excess weight in adults
- b) Reducing associated health issues, such as:
 - Type two diabetes
 - Coronary heart disease
 - Some types of cancer, such as breast cancer and bowel cancer
 - Stroke
 - It can also affect your quality of life and lead to psychological problems, such as depression and self-esteem.

2.2 Aims

The agreed aims for the task and finish review, as outlined in the scoping document, are:

- Prevent ill health by encouraging residents to lead an active lifestyle.
- Identify why some Parishes have healthy and active residents and others do not.
- Identify ways to encourage communities to help themselves.
- Identify activity levels on a Parish by Parish basis, cross reference activities and share best practice.

3. A SUMMARY OF WHAT HAS BEEN DONE

3.1 Received Evidence

The Task and Finish Group has received the following evidence:

- Community based exercise and engagement programmes briefing note
- Sports Organisations in Huntingdonshire
- LGA Document 'Shaping Healthy Places'
- Friends of the Rec (Histon and Impington) Newsletter
- Suffolk Walking Festival Briefing Note
- Kettering Health and Well-Being Festival Briefing Note

- News Article 'Leeds becomes first UK city to lower its childhood obesity'.

3.2 The Task and Finish Group has reviewed the inequalities briefing and as a result of reviewing this, the Members decided to undertake a site visit to Little Paxton, as the Parish is a centre of long life.

3.3 The Task and Finish Group has conducted two site visits one to Little Paxton and the second to Yaxley. The reasoning for taking a site visit to Yaxley was that Members wanted to compare and contrast Little Paxton with another Parish and the case was made to undertake a site visit to Yaxley.

4. SUMMARY OF FINDINGS AND CONCLUSIONS

4.1.1 Little Paxton

The Parish Council has developed a hub of facilities which are well used. The two most important aspects of this has been; it has been built up over many years and the dedication and patience of the Parish Clerk and Chairman. The Parish have been pro-active in finding funding from various sources for the installation of facilities and consulting with residents which creates a sense of ownership.

4.1.2 It can be concluded that if any other Parish Council wants to follow the example of Little Paxton then they need to:

- a) assign a clear lead for the work at a senior level (Clerk/Chair) and recognise the amount of project work this will require.
- b) create a plan (establish existing provision, consult with the community on the need, design and delivery of the plan and specific projects).
- c) accept that the plan is long term (possibly 10-15 years).
- d) recognise the importance of good relationships with the community and organisations as a whole (e.g. church groups, sports clubs, brownies, scouts and GP's).

4.2.1 Yaxley

The village is larger than Little Paxton and unsurprisingly has more facilities. The Parish Council has a number of facilities which generate an income for them, e.g. Queens Park football pitches, the buildings owned by the Parish Council including the hall and the 3G football pitch. In addition to this, the Parish Council are willing to support voluntary organisations by offering their facilities to those groups for free. The cost of doing so is worth £25k. The Parish Council has also a food bank and community fridge which offers free, healthy food. In the future the Parish will look to provide healthy recipes as well. It was noted, by Parish Council representatives, that the Parish Council and voluntary groups could, occasionally, require assistance from the Council. It is anticipated that this assistance is in the form of providing knowledge and expertise in helping set up groups or activities.

4.2.2 It can be concluded that:

- a) by supporting voluntary organisations, the Parish Council is also supporting the 'well-being' aspect of health. For example: there is a community allotment for people with disabilities and learning disabilities; the Welcome Club for residents aged 60 and over and the Wellbeing Club which helps residents reduce ailments caused through inactivity.
- b) the Parish Council are dedicated to supporting the less fortunate through the food bank and community fridge.
- c) the Parish Council are committed to using their facilities for the benefit of the village, whether that is generating income or supporting the sustainability of voluntary organisations through free usage.

4.3.1 Task and Finish Review - In reviewing the objective tests and the aims of the Group, it is clear that the review has not looked into all of them.

4.3.2 Objective Tests

- *Encouraging lifelong health by a) reducing excess weight in adults:* The Task and Finish Group has looked into what the Parish Councils in Little Paxton and Yaxley are doing to help reduce excess weight in adults (e.g. the provision of exercise facilities). The Group has also looked into how those Parishes are helping to reduce excess weight in children (e.g. provision of play equipment and purchasing HDC Officer time in order to provide various activities).
- *b) reducing associated health issues (type two diabetes, heart disease, cancer, stroke, depression/self-esteem):* The Group has undertaken site visits which demonstrate communities who have been encouraged to undertake physical activity, this in turn which reduces the risk of type two diabetes, heart disease and cancer. Also through their site visits they have discovered that Yaxley Parish Council facilitate the running of voluntary groups who contribute to improving people's mental state and self-esteem (e.g. Welcome Club, Community Orchard and Wellbeing Club).

4.3.3 Aims

- *Prevent ill health by encouraging residents to lead an active lifestyle:* Whilst the Task and Finish Group have not themselves identified or discussed ways of encouraging residents to lead an active lifestyle, they have seen how Little Paxton and Yaxley have been encouraging their residents. In addition, the Group has received briefing notes on how other areas encourage their residents (e.g. Friends of the Rec Newsletter, Suffolk Walking Festival and Kettering Health and Well-Being Festival). It was also recognised that the Council, through One Leisure, has a part to play in encouraging residents to lead an active lifestyle.
- *Identify why some Parishes have healthy and active residents and others do not:* The Task and Finish Group has looked into what Little Paxton and Yaxley are doing to encourage healthy and

active residents but has not looked into those areas that are not. Although it can be surmised why some areas do not (e.g. lack of demand, lack of willing volunteers to run activities), the Group has not undertaken any evidence gathering to prove why.

- *Identify ways to encourage communities to help themselves:* The Group has gained sufficient knowledge to be able to identify ways to encourage communities to help themselves (e.g. have a long term plan, identify a dedicated volunteer/use the Parish Clerk to enact the plan). The case of Little Paxton suggests that if the facilities are built well then the community will use them.
- *Identify activity levels on a Parish by Parish basis, cross reference activities and share best practice:* The Group has only looked at Little Paxton and Yaxley but Members can identify the best practice from each and create a 'guide' to assist other Parishes/communities to help develop their facilities and activities.

5. RECOMMENDATIONS

5.1 Based on the work conducted by the Task and Finish Group and the conclusions reached, the following recommendations can be made:

- 1) In order to encourage Parish Councils to install their own facilities a 'guide' (based on Little Paxton's experience) should be produced and distributed. It would also be helpful to have a discussion slot at the Parish Conference.
- 2) That the next Parish Conference has a section which highlights experiences of Little Paxton and Yaxley.
- 3) The Leisure and Health service should attend community events throughout the District in order to promote its health and well-being offer (One Leisure). In order to do this, the Leisure and Health service should continue to regularly liaise with Parish Councils and Community Groups, in order to establish what events are taking place.
- 4) As the Task and Finish Review only 'scratched the surface', then the Group should remain in place and work on the suggested forward programme as shown below.

6. SUGGESTED TASK AND FINISH WORK PROGRAMME

6.1 The Task and Finish Group have created a good foundation to build a body of work on. Having undertaken site visits in Huntingdonshire, it would be worthwhile to triangulate that with an example or two from outside the District. It is therefore proposed to invite a representative of Friends of the Rec in to inform Members what they are doing. In addition to this it would be useful to review one of the 10 case studies contained within the LGA's 'Shaping Healthy Places' paper.

6.2 As the objective test focused on particular health outcomes (reducing excess weight in adults, reducing type two diabetes, reducing coronary heart disease, reducing cancer, reducing stroke and improving mental health) and the Clinical Commissioning Group has overspent this year, it is proposed to invite a CCG representative on how the District Council

can do to impact positively upon the health outcomes listed in the objective test. Following which, the Group can have workshops on the topics which the Council can make the biggest impact.

6.3 Suggested Timetable

- September 2019: Agenda setting. Invite Public Health to find out where they are going to concentrate their efforts.
- October 2019: Invite a representative from 'Friends of Rec' to inform the Group what they do and how successful they are.
- November 2019: Invite a representative from the Clinical Commissioning Group to inform Members on how we can work closer to improve resident's health particularly around the wider determinants of health and the prevention agenda.
- December 2019: Have a workshop on developing...(example: better type two diabetes outcomes).
- January 2020: Have a workshop on developing...(example: better Mental Health outcomes).
- February 2020: Take an in depth look at one of the LGA report case studies.
- March 2020: Review all the evidence gathered and produce some recommendations.
- April 2020: Present final report to O&S and Cabinet.

7. **LINK TO THE CORPORATE PLAN, STRATEGIC PRIORITIES AND/OR CORPORATE OBJECTIVES**

7.1 The work of the Task and Finish Group supports the strategic priority of 'support people to improve their health and well-being'. The Group seeks to do this by fulfilling its aims of:

- Prevent ill health by encouraging residents to lead an active lifestyle.
- Identify why some Parishes have healthy and active residents and others do not.
- Identify ways to encourage communities to help themselves.
- Identify activity levels on a Parish by Parish basis, cross reference activities and share best practice.

8. **CONSULTATION**

8.1 As part of the study process the Members conducted two site visits and discussed what assistance Parish Councils required. What was identified was that there are individuals in both areas willing to volunteer their time to provide facilities and activities for their area but they require knowledge and expertise in order to start things off.

9. **HEALTH IMPLICATIONS**

9.1 It is hoped that through the implementation of the recommendations, more Parishes will provide exercise equipment for their residents, therefore encouraging residents to become more active and improve their health.

9.2 In addition it is hoped that, by attending community events and promoting the Council's health and well-being offer, the health and well-being of residents is improved through additional visits to One Leisure.

10. ACKNOWLEDGEMENTS

10.1 The Chairman of the Overview and Scrutiny Panel (Customers and Partnerships) would like to thank participating Members and supporting Officers for the time and commitment to the study. In addition, special thanks goes to Little Paxton Parish Council and Yaxley Parish Council for hosting the Group and participating in the study.

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Overview and Scrutiny (O&S) Work Programme 2019/2020

Active Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Interim Reporting Date
<p>Lifelong Health – Part One</p> <p>Identify ways in which the Council can improve the lifelong health of residents.</p> <p>Identify the benefits of a whole system approach for the Council.</p>	<ul style="list-style-type: none"> • Identify what the main health issues facing the residents of Huntingdonshire are (and if there are any problem areas). • To discover what leisure activities/provision residents enjoy and/or want. • Identify what leisure provision/facilities are most effective. (Investment shouldn't be made in a particular facility if the benefits are minimal.) • Discuss with the CCG in order to establish if collaboration between the Council and the CCG is worthwhile. 	<p>CCG CCC Public Health Jayne Wisely Cllr J Palmer Cllr Mrs J Tavener</p>	<p>10th January 2019 – The Task and Finish (T&F) Group met and reviewed the scoping document. Based on the Group's discussion the scoping document is being revised. The revised scoping document will be presented to the Group at their next meeting for approval.</p> <p>7th February 2019 – The T&F Group met and agreed the scoping document. Members planned out the next steps of work and agreed to focus on collaboration with Parish Councils.</p> <p>20th March 2019 – Members visited Little Paxton Parish Council to view their physical activity equipment and learn how they engage with the community. Members had a further meeting on 4th April to discuss key learning points of the visit.</p> <p>8th July 2019 – The T&F Group visited Yaxley Parish Council and discovered what leisure facilities there are and how they engage with the community.</p> <p>31st July 2019 – Members met to discuss their findings, agree the content of the final report and discuss future work programming.</p>	<p>12/09/2019</p>

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Interim Reporting Date
Tree Strategy Working Group	At the O&S Panel (Communities and Environment) meeting in September 2017,	Andy Moffat Tamsin Miles Adrian Sargeant	5th September 2017 – O&S Panel (Communities and Environment) established the Tree Strategy Working Group.	03/10/2019
Membership <ul style="list-style-type: none"> • Cllr Mrs J Tavener (Lead) • Cllr B Banks • Cllr J W Davies 	Members agreed to establish a working group with the aim of refreshing the Tree Strategy and scrutinising the Action Plan.		6th February 2018 – Councillor Mrs J Tavener updated Members on the progress of the Working Group. 12th July 2018 – The Panel received an update from Councillor Mrs J Tavener. February 2019 – The Arboricultural Officer (Planning) and the Arboricultural Officer (Operations) began liaising with the Working Group in order to review and update the Council's Tree Strategy.	
3rd October 2019 – Councillor Mrs J Tavener will present a final report.				

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O&S (Performance and Growth) – Active

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Interim Reporting Date
Delivery of Affordable Housing <i>(Accelerating the delivery of Affordable Housing across Huntingdonshire communities primarily through Rural Exception Site mechanisms)</i>	<ul style="list-style-type: none"> • To explore methods that maximise the effectiveness of the Council's approach to achieving additional affordable housing provision beyond allocated sites. • To advise on a strategic 	Andy Moffat Cllr Corney (a builder by trade)/Developers	8th January 2019 – The Panel reviewed and agreed the scoping document. 12th February 2019 – The Task and Finish Group met and reminded themselves of the scoping document. Members also discussed the documents presented to them and considered them when planning future work. 12th March 2019 – Mark Deas, Cambridgeshire ACRE, was in attendance to discuss the work of the organisation and the mechanism of Rural Exception	01/10/2019

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Interim Reporting Date
<p>number of affordable houses built in the District – positively impacting on the quality of developments.</p>	<p>programme and range of mechanisms to promote and secure rural exception sites (RES) appropriate to settlement scale and need across the District.</p> <ul style="list-style-type: none"> To explore how RES sites can best be promoted locally, including the role of Ward Members and Parish /Town Councils. 		<p>Sites (RES). Members are keen to discuss with Housing Associations their development plans for Huntingdonshire.</p> <p>23rd April 2019 – Mark Hanson, Cross Keys Homes and Ian Jackson, Longhurst were in attendance to discuss RES and opportunities to accelerate the supply of affordable housing.</p> <p>30th April 2019 – Nigel Finney and John Walton of Luminus were in attendance to discuss ways that HDC and Luminus could accelerate the delivery of affordable housing in Huntingdonshire.</p> <p>A final report has been drafted. The report is currently being reviewed by Members and will be presented at a future meeting.</p>	

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Interim Reporting Date
<p>Skills</p> <ul style="list-style-type: none"> Increase in educational attainment, and achievement of key skills. 	<ul style="list-style-type: none"> Combined Authority strategy impacts, particularly advancing recommendations from CPIER. Alignment to future skills and sectoral demand identified through EMSI study. Role of EDGE programme and wider Combined Authority skills and business support advisory services. Relationship to CPBS 'Grand Challenges' outcomes. 	<p>Andy Moffat John T Hill - CPCA</p> <p>CA Business Board / Company CEOs – reasons for locations choices and future workforce aspiration</p>	<p>Once the Combined Authority has published their skills strategy, Mr John T Hill will be invited to discuss the strategy with Members. To be confirmed</p>	

Prospective Future Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
<p>Health – What are the issues facing the young and elderly populations of Huntingdonshire. How can HDC, either with partners or on its own initiative, assist with the health and well-being of residents in the District.</p>	<p>1. Reducing isolation</p> <ul style="list-style-type: none"> - reducing age-specific dependency rates by 1 per cent per year would reduce public expenditure by £940m per year by 2031 - reducing the rate of institutionalisation by 1 per cent a year could save £3.8bn. 	Age UK	<p>Identifying opportunities (particularly technology) to deliver key activities identified by Age UK, to address isolation:</p> <ul style="list-style-type: none"> - Creating a new social link - Developing wider social networks - Meeting like-minded people through clubs and groups - Meeting people with similar needs and supporting each other - Using local services and facilities - Changing social attitudes so that users become accepted and valued as full members of the community in their own right. 	<p>Dependent upon outcome of bid for inclusion in CCC digital services programme – Spring 2018</p>
	<p>2. Improving mental health</p> <p>Contributes to addressing:</p> <ul style="list-style-type: none"> - Worklessness - Homelessness - Poor health outcomes - Self-reliance 	CCG	<ul style="list-style-type: none"> - Quantifying the cost and impacts of isolation - Recommendations for our services to address - Designing communities for the future 	
	<p>3. Reducing hospital admissions in over 65's</p>	Sports England/Active Lifestyles/CCG	<p>Identifying non health interventions that can support mental health – e.g. social referral, links to community activities, volunteering activities.</p> <ul style="list-style-type: none"> - Opportunities to improve impact of DFG's? - Assisted collections. Investigate if having an assisted collection is an indicator that a resident may require a DFG. 	

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress	
Homelessness – Investigating the links between homelessness and housing supply. Finding triggers for homelessness. Discovering options and opportunities to reduce homelessness in Huntingdonshire.	1. Increase supply of affordable property.	Development Advisor	<ul style="list-style-type: none"> - Closer partnership working with health - Establishing greater community resilience - Engagement with Places for People/Luminus 		
	2. Reduce number of homelessness presentations.	Jon Collen / Helen Brown	<ul style="list-style-type: none"> - Working with Private Sector landlords to understand reasons behind end of AST and incentives to address - Looking to develop options to incentivise Private landlords to take social tenants. - Strategies around use of HMOs - Testing effectiveness of Trailblazer - Testing Homelessness pilot work - Looking at opportunities for partners to signpost and intervene - Taking evidence from best practice providers elsewhere - Working with Registered Providers to maximise housing stock utilisation and fit 		
	3. Increase number of homelessness preventions – solutions that prevent people losing their home	Jon Collen			
	4. Increase number of empty properties brought back into use				
Environment – What are the environmental (and lifestyle) quality issues facing Huntingdonshire,	1. Reducing air pollution	Chris Stopford	<ul style="list-style-type: none"> - Transport options - Natural environment – exploring opportunities to enhance HDC country parks (Hinchbrook / Paxton Pits) 		
	2. Reducing long term flood issues	Environment Agency	<ul style="list-style-type: none"> - Role of Great Fen as a regionally significant habitat / tourism destination 		

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
	3. The community role in grounds maintenance and cleansing	Neil Sloper	- A14 and Cam Ox corridor – actively influencing Govt and key transport agencies on investment pipeline and funding options - Exploring the options and Council/communities appetite for scalable growth linked to new infrastructure and 'healthy places' with sustainable living choices	
	4. Definition of 'Place' and 'People' vision for Huntingdonshire		- Role of Neighbourhood Plans and Market Town Master Plans in promoting and directing employment and housing growth - Influencing long term utility provision – water/power	

ω O&S (Performance and Growth)

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Housing – Increasing quality of housing developments and increasing supply of Affordable/Social housing – specifically in the villages.	1. Increase in the number of affordable houses built in the District – positively impacting on the quality of developments	Andy Moffat Cllr Corney (a builder by trade)/ Developers	- Review the effectiveness of rural exception sites and 60/40 policy - Explore viability assessment mechanisms to ensure proper value is created form development sites - Review of CIL charging regime and utilisation of funds	
	2. Reduce voids of all types, inc empty homes and RP turnaround times	Homes England	- Relationships with RPs (Registered Providers) and options to increase pace and tenure type of supply plans	
	3. Increase the availability of social housing	Registered Providers	- Utilisation of HDC non-operational land assets to increase supply and generate	

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Wider Economic Environment – How to best position Huntingdonshire as an attractive place to do business	4. Reduce Council spend on Homelessness	Andy Moffat / Clive Mason	system savings (eg reduction in B&B spend. - Improving infrastructure on developments to enhance liveability, including digital, environmental – flooding etc, energy use, health land and space for wildlife. Supporting positive transport choices, and community self-reliance.	
	5. Enhanced infrastructure and liveability on developments		CA Business Board / Company CEOs – reasons for locations choices and future workforce aspirations	- Creation of an Investment prospectus for Huntingdonshire - Input into a Local Industrial Strategy - Digital infrastructure and Connected Cambridgeshire roll-out across market towns
	2. GVA (Gross Value Added) net increase	- Better Business for All pilot initiative matching regulatory services to advice and promotion		
	3. Increase in business rates receipts and invest to accumulate utilisation thereof (subject to Govt regs)	- Roads and rail infrastructure investment deal with Govt / CA - Business rates retention and utilisation of AW Enterprise Zone NNRD receipts - Role of strategic sites such as Alconbury Weald in delivering floor space and clusters		
	4. Increase average earnings and percentage earnings derived in Huntingdonshire/Cambri dgeshire	- Sector analysis - what are the indicators of existing success and productivity. Sectors to nurture and attract.		
5. Opportunities to enhance the Councils industrial portfolio and Corporate Investment Strategy in facilitating,	- Understanding locational advantages of Huntingdonshire and investment decisions of business leaders to stay/relocate here. - Scope and mechanisms for HDC interventions in infrastructure/redevelopment programmes			

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
	retaining and securing new business opportunities			
	A package of 'Deals': <ul style="list-style-type: none"> - HDC & Govt/CA - HDC and Local Councils - HDC and communities 			

Ideas

<p>Topics</p> <p>Health – What are the issues facing the young and elderly populations of Huntingdonshire. How can HDC, either with partners or on its own initiative, assist with the health and well-being of residents in the District.</p> <p>Evidence</p> <p>Local Authority Health Profile 2018 published by Public Health England. We have three key indicators where we perform significantly worse than the national average:</p> <ul style="list-style-type: none">- Killed and seriously injured on roads- Alcohol-specific hospital stays (under 18s)- Excess weight in adults (aged 18+) <p>Not significantly worse, but underperforming national average</p> <ul style="list-style-type: none">- Hip fractures in older people (aged 65+) <p>We have a number of projects already underway or receiving support which are directly contributing to these outcomes (Ramsey Think Healthy / Live Heathy project).</p> <p>Support for activity though our leisure centres and for community initiatives such as Park Run. With a new run supported to start in St Neots this year. One Leisure Active Lifestyles Team creating opportunities for social engagement, particularly ageing population, through its class programmes, particularly 'Right Start'</p>
<p>Homelessness – Investigating the links between homelessness and housing supply. Finding triggers for homelessness. Discovering options and opportunities to reduce homelessness in Huntingdonshire.</p> <p>A large amount of work is happening in this space already, as a key corporate priority. Our own net spend on Homelessness is has more than doubled since 2015/16. This is in line with national figures. Housing affordability is an issue locally. With private rentals being very limited within the rates that national benefits pay. Huntingdonshire's average house price increased by 36% in four years from April 2014 and the average household would now need to borrow 7.1 times its income to purchase the average house based on median values.</p>
<p>Environment – What are the environmental (and lifestyle) quality issues facing Huntingdonshire,</p> <p>Evidence</p> <p>2036 Local Plan and associated studies, particularly Infrastructure Delivery Plan</p> <p>Combined Authority strategies and CPIER report</p>
<p>Affordable Housing – Increasing quality of housing developments and increasing supply of Affordable/Social housing – specifically in the villages.</p>

Topics
Wider Economic Environment – How to best position Huntingdonshire as an attractive place to do business

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